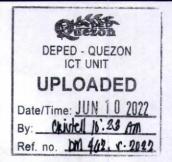


Republic of the Philippines

Department of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE



9 June 2022

DIVISION MEMORANDUM DM No. 402, s. 2022

SCHEDULE OF DISTRIBUTION AND RETRIEVAL OF TEST MATERIALS AND OTHER PARAPHERNALIAS FOR THE ADMINISTRATION OF EARLY LANGUAGE LITERACY AND NUMERACY (ELLNA) AND NATIONAL ACHIEVEMENT TEST FOR GRADE 6 (NAT-G6)

To: Assistant Schools Division Superintendents

Division Chiefs

Public Schools District Supervisors (PSDSs)

School Heads in-charge of Governance and Operations (SHIGOs)

School Heads in-charge of Assessments

District and School Testing Coordinators

Public Elementary and Secondary School Heads

District Nurses/Health Officers

All Concerned

1. Relative to the administration of the Early Language Literacy and Numeracy Assessment (ELLNA) and the National Achievement Test for Grade 6 (NAT-G6) on June 16 and 17, 2022 respectively, please let it be known to all concerned that the distribution and retrieval of the testing materials and other paraphernalias of the aforesaid assessments will be held in the SDO Library Hub on the following dates:

Type of Assessment	Distribution	Retrieval
Early Language Literacy and Numeracy Assessment (ELLNA)	June 13, 2022 9:00AM - 3:00PM	June 20, 2022 9:00AM - 3:00PM
National Achievement Test for Grade 6 (NAT-G6)	June 14, 2022 9:00AM - 2:00PM 1st & 3rd Districts	June 21, 2022 9:00AM – 2:00PM 2nd & 4th Districts
	June 15, 2022 9:00AM – 2:00PM 2nd & 4th Districts	June 22, 2022 9:00AM – 2:00PM 1st and 3rd Districts

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 To facilitate smooth and systematic distribution and retrieval, the Division Technical Working Group (TWG) will strictly follow the schedule, therefore, all concerned are advised to be mindful of their scheduled date and time.

The Division TWG, whose members are expected to be in the venue ahead of the scheduled time is composed of the following:

EPS Raul R. Agaran	SDO	Chairperson
SEPS Oscar R. Duma Jr.	SDO	Co-Chairperson
Marco Antonio M. Simera	Candelaria	Member
Roldan Valenzuela	Candelaria	Member
Ramcee Tolentino	Candelaria	Member
Mark Alvin Gutierrez	Candelaria	Member
Angelito Sintales	Candelaria	Member

- Transportation and other incidental expenses relative to the conduct of the activity shall be charged to school/division MOOE subject to the usual accounting and auditing rules and regulations.
- For other queries and concerns, please reach the Focal Person EPS Raul R. Agaran at telephone numbers 042 784 0366 local 115 or 0943 1282201.
- Immediate and widest dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD.

Assistant Schools Division Superintendent Officer-in-charge

Office of the Schools Division Superintendent

Doctav

sgodrra06/09/2022

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